



REPUBLIC OF CYPRUS
MINISTRY OF TRANSPORT,
COMMUNICATIONS AND WORKS



DEPARTMENT
OF MERCHANT SHIPPING
LEMESOS

Circular No: 25/2015

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06 August 2015

All Registered Owners, Registered Bareboat Charterers,
Managers and Representatives of ships flying the Cyprus Flag

Subject: Concentrated Inspection Campaign (CIC) on Crew Familiarization for Enclosed Space Entry

I would like to inform you that the Maritime Authorities of Paris MOU, Tokyo MOU and Mediterranean MoU will carry out a Concentrated Inspection Campaign (CIC) on Crew Familiarization for Enclosed Space Entry. The aim of the CIC is to ensure effective procedures and measures are in place to safeguard seafarers on board ships when entering and working in enclosed spaces and to check compliance with the applicable requirements of the SOLAS Convention.

2. The Campaign will be conducted for a period of three months, commencing from 1st September 2015 to 30th November 2015. During the CIC, port State control officers will check in detail the ship's procedures and measures that are in place with respect to enclosed spaces.

3. Port State Control Officers (PSCOs) of the Maritime Authorities of Paris MOU and Tokyo MOU will use a list of 10 questions (shown in Annex 1) in order to establish that crew members with enclosed space duties are familiar with relevant equipment and have received training to carry out their duties and identify and understand the hazards associated with entry into enclosed spaces.

4. Owners and managers are urged to take all appropriate actions in order to ensure that crew members on board ships flying the Cyprus Flag with enclosed space duties are familiar with relevant equipment and have received training to carry out their duties and identify and understand the hazards associated with entry into enclosed spaces.

5. It should be noted that undergoing a CIC inspection in one of the MOU's will not prevent PSCO of another MOU to execute the CIC inspection again for his / hers own region.



6. Additionally I wish to inform you that on the public sector of the Paris MOU web site (www.parismou.org) you may find important information regarding the port state control (PSC) procedures for the Paris MOU region. Under the tab "Publications" you will find a tab labeled "PSC inspection guidelines" which will assist you to prepare for PSC inspections in the Paris MOU region specifically but also worldwide in general. It is advised that you regularly visit the Paris MOU web site to keep update with the changes occur in the PSC regime.

This Circular must be placed on board ships flying the Cyprus Flag.

Andreas I. Chrysostomou
Acting Director
Department of Merchant Shipping

- cc:
- Permanent Secretary, Ministry of Communications and Works
 - Permanent Secretary, Ministry of Foreign Affairs
 - Maritime Offices of the Department of Merchant Shipping abroad
 - Diplomatic and Consular Missions of the Republic
 - Honorary Consular Officers of the Republic
 - Cyprus Shipping Chamber
 - Cyprus Union of Ship Owners



CIC on Crew Familiarization for Enclosed Space Entry

This CIC applies to all ships

Inspection Authority:			
Ship Name:		IMO Number:	
Date of Inspection		Inspection Port:	

No.	Item	Yes	No	N/A
Q.1 Note 1	Are there measures in place to test the atmosphere of an enclosed space to confirm it is safe to enter?	<input type="checkbox"/>	<input type="checkbox"/>	
Q.2 Note 1	Are crew members responsible for testing the atmosphere in enclosed spaces trained in the use of the equipment referred to in Question 1?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

No.	Item	Yes	No	N/A
Q.3 *	Are the crew members familiar with the arrangements of the ship, as well as the location and operation of any on-board safety systems or appliances that they may be called upon to use for enclosed space entry?	<input type="checkbox"/>	<input type="checkbox"/>	
Q.4 *	Are crew members responsible for enclosed space emergency duties, familiar with those duties?	<input type="checkbox"/>	<input type="checkbox"/>	
Q.5 *	Is the training manual available on board and its contents complete and customized to the ship?	<input type="checkbox"/>	<input type="checkbox"/>	
Q.6 *	Is there evidence on board that enclosed space entry and rescue drills are conducted in accordance with SOLAS Chapter III, Regulation 19?	<input type="checkbox"/>	<input type="checkbox"/>	
Q.7 *	Have the ship's crew participated in an enclosed space entry and rescue drill on board the ship at least once every two months in accordance with SOLAS Chapter III, Regulation 19.3.3?	<input type="checkbox"/>	<input type="checkbox"/>	
Q.8 *	Are crew members responsible for enclosed space entry aware of the associated risks?	<input type="checkbox"/>	<input type="checkbox"/>	
Q.9 *	During the CIC, the PSCO is to observe an enclosed space entry and rescue drill. Did the drill comply with the requirements of SOLAS Chapter III, Regulation 19.3.6?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Q.10	Is the ship detained as a result of a "NO" answer to any of the questions?	<input type="checkbox"/>	<input type="checkbox"/>	

Note 1 For PMoU, questions 1 & 2 are for information purposes only.

Note 2 Each question should be answered and only one box ticked for that question.

Note 3 Questions with an asterisk indicate Code 30 may be issued.

The CIC on Crew Familiarization for Enclosed Space Entry was conducted during the period September – November 2015.